

**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
February 12, 2026
6:00 PM**

Present at the meeting: Deputy Mayor Perry, Councilors Mellen, Roos, Shiles, Stuby, and Student Ambassador Pimental. Also present were Borough Manager Armstrong, Solicitor Brenneman, Assistant Borough Manager Juday, Director of Finance Cohen, Sustainable Community and Economic Planning Director Woolston, Borough Engineer & Director of Transportation and Waste Management Bergsten, Parks & Recreation Director Crouse, HR Director Berrier, Fire Chief O'Donnell, Police Chief Landis, Public Information Coordinator Taylor, and Borough Secretary Blair.

Director of Water Resources, Maurita Abeln, was present via Zoom.

Deputy Mayor Perry called the Council Meeting to order at 6:00 p.m.

Councilor Shiles led the Moment of Silence dedicated to the glaciers that keep the world safe.

Borough Council voted 5-0 to allow Mayor Shultz to attend the council meeting by Zoom. (Mellen/Stuby)

Borough Council voted 6-0 to allow Councilor James to attend the council meeting by Zoom. (Stuby/Mellen)

CITIZENS TO BE HEARD

Rick Rovegno, Carlisle Theater Board of Directors, praised the Borough for their dedication to cleaning up after the recent snowstorm. Mr. Rovegno then provided an update on the theater's recent climate-conscious roof replacement, gave a brief description of the remaining 3 restoration projects approved by the theater's board, then requested Borough assistance in funding the projects.

Eric Smith of 121 S. East St thanked the Borough for their snow removal efforts, expressed condolences to Mayor Shultz on the passing of his sister, noted a Go Fund Me that has been created for the children, then addressed his concerns over the Flock Safety agenda item, noting a potential loss of personal freedom, and data sharing security.

Mayor Shultz informed the gallery that the Flock Safety issue on the agenda will be tabled in effort to perform additional research on the product and its effect on the community.

Adam Switzer, 900 N. Pitt St., noted his appreciation for the Borough efforts during a recent water main break in 8-degree weather and his appreciation for the Carlisle Theater.

Lauren Rosembaum, 506 W. High St., addressed concerns over Flock Safety.

Liz Roderick of 50 W. High St. addressed concerns over Flock Safety.

Tara Barnhardt 50 W. High St addressed concerns over Flock Safety.

Brian McDermott of 343 G. St thanked Borough staff for their efforts in fixing all the water main breaks then addressed concerns over Flock Safety.

Tina Zigler of 120 E. Louther via Zoom addressed concerns over Flock Safety.

Owen Parker of 613 N. Hanover via Zoom addressed concerns over Flock Safety.

CONSENT AGENDA-Borough Council voted 7-0 to approve the Consent Agenda (Mellen/Shiles)

A. Minutes:

Borough Council approved the Council Workshop Meeting Minutes of December 3, 2025
Borough Council approved the Biennial Reorganization Meeting Minutes of January 5, 2026
Borough Council approved the Council Meeting Minutes of January 8, 2026

B. Approval of Bills and Investment Transactions:

Expenditures as of January 31, 2026

<i>General Water Fund</i>	<i>\$ 1,336,756</i>
<i>Water Fund</i>	<i>\$ 333,389</i>
<i>Stormwater Fund</i>	<i>\$ 94,641</i>
<i>Sewer Fund</i>	<i>\$ 326,568</i>
<i>Parking Fund</i>	<i>\$ 44,071</i>
<i>K9 Fund</i>	<i>\$ 1,648</i>

C. Attendance Approvals

- 1. Borough Council approve travel for Chief Code Enforcement Officer – Malcolm Marcewicz, Community Code Enforcement Officer – Jordon Holley, and Community Code Enforcement Officer - Matthew Marshall, to attend the 2026 PHRC Housing Conference, March 18-19, 2026, in State College, Pennsylvania.*

D. HARB

- 1. Borough Council approved a request for a Certificate of Appropriateness from Christopher Powers to install a sign for the property located at 21 South Hanover Street.*

E. Mayor's Report

- 1. Borough Council approved the YWCA's request to "Paint the Town Teal" by tying ribbons to the Borough's downtown light posts in solidarity of "Sexual Assault Awareness Month". In addition to the ribbons, the YWCA anticipates requesting downtown businesses' participation that would include businesses posting information and materials on sexual assault prevention. Borough Council's approval shall be subject to the following conditions:*
 - Ribbons permitted to be hung from Borough downtown streetlamp poles beginning on or about March 30 through April 30. The ribbons need to be removed no later than the morning of May 1.*
 - Ribbons need to be secured tightly and at a height that prevent them from being easily removed by pedestrians or inclement weather.*
 - Inspect the area periodically to ensure that the ribbons remain secure and in good condition.*

F. ERCP

- 1. Borough Council voted appointed Ms. Wanda Hunter to a first full term as a member on the Human*

Relations Commission. The term will become effective March 1, 2026, and shall expire on February 28, 2030.

2. *Borough Council appointed Ms. Deborah Fulham-Winston to a first full term as an “alternate” on the Human Relations Commission. The term will become effective March 1, 2026, and shall expire on February 28, 2030.*

G. Budget & Finance

1. *Borough Council appointed Monique Doleman-Campbell to Deputy Tax Collector.*
2. *Borough Council approved the acceptance of a donation in the amount of \$1,000 from Carlisle Construction Materials for the 2026 Youth Basketball Camp to be held at the Stuart Community Center.*

H. Parks & Recreation

1. *Borough Council approved an agreement with the Carlisle Area Pickleball Association for the installation of an outdoor Automated External Defibrillator (AED) at the LeTort Park Pickleball Courts.*

I. Public Safety

1. *Borough Council retroactively approved a special event request by the Downtown Carlisle Association that utilized four parking spaces at the intersection of Church Avenue and S. Hanover St. and to lift the sidewalk ordinance for the Annual Ice Art Fest and Benchfield Farms Carriage Rides held on Friday, February 6, 2026 beginning at 4:00 p.m. through Sunday, February 8, 2026 at 3:00 p.m.*

J. Public Works

1. *Borough Council approved the renewal of the annual service contract with HACH Service Partnership through the Commonwealth of Pennsylvania’s Cooperative Purchasing Program (COSTARS #020-E22-040) for preventative maintenance and servicing of analytical and monitoring equipment at the Carlisle Water Treatment Facility in the amount of \$22,231 (Twenty-Two Thousand Two-Hundred Thirty-One Dollars). The contract is for a one-year period effective February 16, 2026, through February 15, 2027.*
2. *Borough Council voted authorized the mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough’s sanitary sewer system from the proposed Dickinson College Jim Thorpe Center Project Land Development Plan, 228 West High Street, Carlisle.*
3. *Borough Council adopted a resolution authorizing the emergency purchase of services and materials from E.K. Services, Inc. for emergency water distribution main and stormwater pipe repairs.*

K. Sustainable Community & Economic Planning

1. *Borough Council retroactively approved a 90-day time extension request for satisfying the conditions of plan approval for the Final Land Development Plan – Proposed Pilot Line Building, Research & Innovation Center Building Expansion, and Plant 5 Building Expansion, as per §226-21A(3) of the Borough’s Subdivision and Land Development Ordinance. Extension shall be until May 12, 2026.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report

1. Borough Council voted 7-0 to reaffirm the Renewal of the Borough of Carlisle Declaration of Disaster Emergency, originally executed on January 30, 2026. This action affirms the authority of the Borough Manager, Assistant Borough Manager, and Emergency Management Coordinator to take necessary actions, including the suspension of standard procurement formalities, to respond to the current emergency. This declaration shall remain in effect until terminated by Borough Council. (Stuby/Mellen)
2. Borough Council voted 7-0 to enter into a professional services contract with the Pennsylvania State University (on behalf of the Antiracist Development Institute) to provide systems design and design thinking workshops in the amount of \$30,000 (Thirty Thousand Dollars), effective April 1, 2026, subject to the Borough Solicitor's review and approval. (Stuby/Perry)

Mayor Shultz introduced Tawanda Hunter-Stallworth, then Ms. Hunter-Stallworth took a moment to thank the Borough for their relationship with the University, then proceeded to give a short description of the program to be approved by Council.

REPORTS FROM COMMITTEES

Councilor James left the meeting due to a prior commitment.

A. Parks & Recreation

1. Borough Council voted 6-0 to approve a contract with evolveEA, of Pittsburgh, PA to provide professional consulting services to develop a Comprehensive Recreation, Park and Open Space Plan subject to the Borough Solicitor's satisfactory review and approval in an amount not to exceed \$199, 997.00 (One Hundred Ninety-Nine Thousand Nine Hundred Ninety-Seven Dollars). (Roos/Stuby)
2. Borough Council voted 6-0 to enter into a Cooperative Service Agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (USDA, APHIS, WS) for an integrated vulture damage management program in the amount of \$26,140.95 (twenty-six thousand, one hundred forty dollars and ninety-five cents), subject to the Borough Solicitor's final review and approval. (Roos/Stuby)

B. Public Safety

1. Borough Council voted 6-0 to table the multi-year agreement with Flock OS from Flock Safety for a total contract price of \$45,750 (Forty-Five Thousand Seven Hundred and Fifty Dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) Program, COSTARS number 040-E25-302. (Shultz-Mellen)
2. Borough Council voted 6-0 to approve the purchase of an Amkus Heavy Duty Rescue Cutter and Spreader from Fire & Rescue Products for a total of \$25,697.16 (Twenty-Five Thousand Six Hundred Ninety-Seven Dollars and Sixteen Cents) through the Commonwealth of Pennsylvania Cooperative Purchasing Program (COSTARS #013-E22-226). (Shultz-Mellen)

C. Public Works

Councilor Mellen took a moment to thank those who came forward and showed appreciation for all of the hard work the Borough has been doing in cleaning up the storm damage from the recent snowstorm and the numerous water main breaks that resulted from the frigid temperatures.

1. Borough Council voted 6-0 to approve the mayor's execution of the proposal for flow metering services by Mr. Rehab, LLC. of Mechanicsburg, Pennsylvania, for the installation of 2 flow meters, data collection and submittal of flow monitoring reports on sanitary sewer system inflow and infiltration through the Commonwealth of Pennsylvania's Cooperative Purchasing Program (COSTARS #016-E22-020) for a cost not to exceed \$28,800.00 (Twenty-Eight Thousand Eight Hundred Dollars), and furthermore,

Borough Council voted 6-0 to enter into an Engineering Services Contract with Herbert, Roland, and Grubic, Inc. (HRG) to assist the Borough with its 2026 Sanitary Sewer System Rehabilitation Program, for the total amount of \$297,200.00 (Two Hundred Ninety-Seven Thousand Two Hundred Dollars), subject to the Borough Solicitor's review and approval. (Mellen/Shiles)

2. Borough Council voted 6-0 to ratify the mayor's approval for the replacement of the existing finished water high lift pump #2 at the Water Treatment Plant by Pumping Solutions Incorporated (PSI) of York Springs, Pennsylvania for \$71,812.00 (Seventy-One Thousand Eight Hundred Twelve Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS #016-E22-228). (Mellen/Shiles)
3. Borough Council voted 6-0 to adopt a resolution authorizing and reaffirming the emergency purchase of materials and contractual services by staff relating to the removal of snow and repair of broken water distribution mains due to excessive snowfall and extremely low temperatures, in accordance with the mayor's renewed and extended Declaration of Disaster Emergency, until such time as the Declaration is terminated by action of Borough Council. (Mellen/Shiles)

D. Sustainable Community & Economic Planning

1. Borough Council voted 6-0 to approve the professional services proposal for CyberTech and payment of \$19,700 (nineteen thousand seven hundred dollars) per year for three years subject to the review and approval of the Borough Solicitor. (Shiles/Perry)

NEW BUSINESS - None

REPORTS FROM COUNCIL MEMBERS & STAFF

Councilor Shiles thanked the Borough for their efforts in dealing with the snow and reminded everyone to shovel their sidewalks specifically for those who navigate the Borough as pedestrians.

Deputy Mayor Perry thanked everyone who took the time to appear and thanked the Borough for their efforts, as crews were out in extreme temperatures making sure all issues were addressed for the community.

Councilor Stuby thanked the Borough for their efforts in making the community navigable and safe throughout the recent storm and clean up.

Councilor Mellen mentioned that the Borough Manager was out driving a snowplow during the storm clean up and promoted Hope Stations 10th Annual Black Cultural Festival at the Carlisle Expo in the coming weekend.

Councilor Roos said thank you to everyone who came out for Ice Fest and patronized local businesses.

Student Ambassador Pimental thanked Borough Staff and those making the streets and sidewalks clear on behalf of the College.

Borough Manager Armstrong thanked everyone who reached out to express their gratitude for the Boroughs' efforts with storm clean up during the recent storm, noting the collective efforts of all services in the Borough who helped out, also noting the 14 water main breaks that had occurred and are still being addressed during the Disaster Declaration.

Mayor Shultz ended the meeting by noting the incredible job by the crews addressing the water main breaks in the freezing weather.

Councilor Shiles mentioned upcoming transportation meetings.

ADJOURNMENT – There being no further business, the meeting was adjourned at 7:06 p.m.